

ATTACHMENT B
SAMPLE INVITATION LETTERS

March 6, 2014

[Name]

[Title]

[Organization]

[Address]

Chicago, IL [Zip]

Dear [Salutation]:

Will you join us?

The Illinois Department of Transportation (IDOT) invites you to attend the **fourth** meeting of the Community Advisory Group – North for the Chicago Region Environmental and Transportation Efficiency (CREATE) Program Grand Crossing Rail Project. As you know, the Grand Crossing Rail Project is examining alternatives to reduce rail congestion on Chicago's South Side, particularly in the Englewood and Greater Grand Crossing neighborhoods.

At our October 2012 meetings, Community Advisory Group members and Project Team staff discussed the Preferred Alternative developed for the project. These conversations helped the Project Team further refine the Preferred Alternative and evaluate its effects on the community, which are being documented in the Draft Environmental Impact Statement (EIS). The preliminary engineering and environmental analyses required to identify community impacts and potential mitigation measures have been ongoing since our last meeting. ***Now, the Project Team would like your input on the preliminary draft of the EIS and your help in developing the mitigation measures that will be included in the document.***

Preliminary Draft EIS Meeting – When and Where?

Date: Tuesday, March 25, 2014
Time: 1:30-4:00pm
Location: Sherwood Park Field House, 5701 S. Shields Avenue, Chicago

In the case of a weather emergency, the meeting will be rescheduled for a later date in March or early April 2014, with meeting details to be provided in a follow-up notice.

Why are we conducting this meeting?

The purpose of the meeting is to:

- Provide an update on the status of the project
- Present the impact evaluation that is being documented in the Draft EIS
- Solicit input on mitigation measures to be included in the EIS

Agenda

- Welcome and introductions
- Review of the Grand Crossing Rail Project and recap of previous Community Advisory Group and public meetings
- Presentation on the Preliminary Draft EIS and other work since our last round of meetings
- Discussion of possible mitigation measures
- Summary and next steps

Can we count on you?

Your continued participation is important and will help the project team identify the transportation issues and community values that will be considered as the Grand Crossing Rail Project progresses.

Please call, email, or mail Tony Pakeltis, Parsons Project Manager, to let us know if you will attend the upcoming Community Advisory Group meeting:

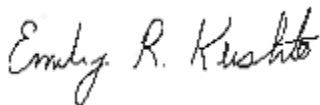
Tony Pakeltis, Parsons
10 S. Riverside Plaza, Suite 400
Chicago, IL 60606
(312) 930-5268
Anthony.Pakeltis@parsons.com

Please respond by: Tuesday, March 18, 2014

If you have any questions prior to the meeting or would like to discuss the project in more detail, please feel free to contact Tony Pakeltis at the address or email above. Information about the Grand Crossing Rail Project is also available on the project website at **www.grandcrossingrail.com**.

Thank you for your consideration. We hope you can join us.

Very truly yours,



Emily Kushto, P.E., PhD
Acting Section Chief CREATE
Division of Public & Intermodal Transportation
Illinois Department of Transportation
www.createprogram.org

March 6, 2014

[Name]

[Title]

[Organization]

[Address]

Chicago, IL [Zip]

Dear [Salutation]:

Will you join us?

The Illinois Department of Transportation (IDOT) invites you to attend the **fourth** meeting of the Community Advisory Group – South for the Chicago Region Environmental and Transportation Efficiency (CREATE) Program Grand Crossing Rail Project. As you know, the Grand Crossing Rail Project is examining alternatives to reduce rail congestion on Chicago's South Side, particularly in the Englewood and Greater Grand Crossing neighborhoods.

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Preliminary Draft EIS Meeting – When and Where?

Date: Wednesday, March 26, 2014

Time: 1:30-4:00pm

Location: Grand Crossing Park Field House, 7655 S. Ingleside Avenue, Chicago

In the case of a weather emergency, the meeting will be rescheduled for a later date in March or early April 2014, with meeting details to be provided in a follow-up notice.

Why are we conducting this meeting?

The purpose of the meeting is to:

- Provide an update on the status of the project
- Present the impact evaluation that is being documented in the Draft EIS
- Solicit input on mitigation measures to be included in the EIS

Agenda

- Welcome and introductions
- Review of the Grand Crossing Rail Project and recap of previous Community Advisory Group and public meetings
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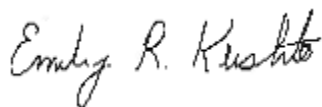
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Please respond by: Tuesday, March 18, 2014

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Thank you for your consideration. We hope you can join us.

Very truly yours,



Emily Kushto, P.E., PhD
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